**04/08/2016
FOSTERRS Telcon**

**Attendance:**
John Murray
Eliza Bradley
Robyn Conmy
Ira Leifer
Davida Streett
Ben Holt
Amber Soja
William Boll
Sonia Gallegos

**Notes:**
**1. Membership follow-up**

**a.** Welcome to new EPA members Mark Thomas and Robyn Conmy.
**b.** Follow-up on new members.

 **-** John contact Mike Aslasken and invite.

 **-**Members can contact outsiders to explore membership and send them a link to the

website.

- We are getting close to where we want to be.

**2.       Website**

**c.** Calendar of events, trainings, monthly Telcons

- Add next several telcon dates to Events page.
- Include message for outsiders to email John Murray for information to join next FOSTERRS meetings.

**d.** News?

- Oil Spill Workshop content possibly?
**e.** Telcon/meeting notes

- Contact William with any additional notes to be added.

- Include attendance in notes.
**f.** Other updates, etc

- Google docs to display notes during meetings? NASA security does not allow for

Google Docs but may be allowed to use Google Apps. William and/or Eliza could possibly

take notes each meeting. Possibly WebEx?

- Eliza will look into a shared space that everyone can access for documents/note taking.

- William will look into password protected area/login for members only.

**3. Oil Spill Workshop Planning**

-Group’s proposal for a workshop/conference on oil spill planning for some time in late

September (~2-3 days).

- Ira and Sonia need to coordinate on E.2 with Disasters PM and Associates and then share with FOSTERRS before next Telcon.

**4. Any remaining issues from last month**

**g.** Homework: review the COP Best Practices. We still need to obtain reference(s).
- John will look into possibly linking our website to COP Best Practices website.

**h.**      Identifying upcoming training and related meetings
- Send any information to group email and William will post on the website.

**i.**        Anything else?
- Keystone Pipeline spill. Who is federally involved?

 **-** John check with LT Brooks for COP refs. Are they sensitive? Available online at ICOPPR or anywhere else?

**5. New business to propose.**

- What should we do when there is a disaster? Understand our capabilities.
- Which agency will archive data and how will it be stored? A portal (suggested by Sonia) of some kind may be better. HDDS? Davida to investigate data storage with NOAA NOS and Mike Aslaksen.

- Data availability and archiving could be another possible workshop topic in September.
- Possible future press release to increase FOSTERRS awareness? Perhaps a workshop Save-the-Date or other announcement?