**FOSTERRS Telcon**

**14 October 2016**

**\*\***October call was rescheduled from 10/7 to 10/14 due to a NASA ASP Workshop conflict

**1.** Membership follow-up (All)

**A.** Murray- NOAA NOS RSD membership Invitation. Per discussion with Davida, John Murray invited Mike Aslaksen to join. He has accepted to participate in FOSTERRS.

**2.**  Website Update (William Boll)

**3.**  Old business

**A.**  Administrative issues: Any updates on file sharing and collaboration, data repository or tools (including ERMA Demo to be scheduled). Tabled. Michelle could not attend today.

**B.**  Oil Spill workshop planning – Ira needs help to get out flyer to set date. Murray and Green for action.

**4.**  New business

**A.** Per the minutes of last meeting: Last Telcon NOAA (William Boll) asked if we could establish a protocol for initiating and conducting collaboration in the event of an oil spill event. John suggested we draft a Terms of Reference document for the website that states our purpose and general modus operandi both for routine collaboration such as monthly Telcons, and for oil spill events. John Murray noted that for NASA, agency Disasters coordinators from NASA Centers with Disasters capabilities hold an initial assessment Telcon in the event of any Disaster and then proceed with an appropriate response after contacting cognizant interagency and other ad hoc partners for the disaster. He suggested that our group could do something similar just for Oil Spill. IVO Hurricane Matthew discussion need to renew discussion on creating a terms of reference document to standardize and spell out our roles, responsibilities, and methodology for communicating in the event of an oil spill.

**B.** NGA Planet Feed. Mike Aslaksen just sent document he received at this month’s  CAC meeting. Michelle explained the system to the group. Murray also shared the document with FEMA – Chris Vaughan and Ken Russel.

**5.** Participant’s Roundtable Comments

**a.** Jordan will be attending Regional Response Team 6 meeting- Dallas, Texas next month and will provide a summary of his participation and any lessons learned.

**6.**  Adjourn