**FOSTERRS Telcon Notes Re: Agenda for Friday, January 12, 2018**

**Draft Agenda and Previous Month’s Notes Follow Below This Section**

Roster of Attendees (Please sign-in):

Batu - NASA GSFC

Scott Lundgren - NOAA / OR&R

Robyn Conmy EPA ORD

Davida Streett NESDIS SAB

Ellen Ramirez NESDIS SAB

Dave Borges - NASA Langley

George Graettinger - NOAA OR&R

Cathleen Jones - JPL

Agenda Outline

1. Ad hoc exigent event response issues: (any active events we need to address?)
2. Membership  Update

a. Brenda Jones USGS has retired, and working on replacements, including for the International Charter membership

1. Website (William Boll)<http://www.ospo.noaa.gov/fosterrs/index.html>

a. William is unable to join us this month. Please contact him directly if you have anything to address.

b. Please check org chart and contact info and let William know if update needed

c. HDDS initiative update from last month PPTs from each agency with available products will be listed on the website as well as an easily viewable table. William seeking template feedback. WE NEED AGENCIES TO FILL THIS OUT AND LOOKING FOR ONE OR MORE MEMBERS TO SHEPHERD THIS (NGA and USCG?).

d. Davida will have William post the template on the FOSTERRS website in the [Assets section](http://www.ospo.noaa.gov/fosterrs/assets.html).

1. Old business

a. Constitute Oil spill workshop steering committee for MTS Charleston workshop. Then Steering committee needs to meet first in separate Telcon soon. David Green has requested we try to do so before January 19. Please check availability for and hoc telcon in which each rep will identify:

i. The participating agency or organizations 3 priority expected outcomes for success for the meeting.

ii. 5 key participants to invite by org and function from a mix of govt and private sector initially from a domestic standpoint and next time from an international standpoint.

b. HDDS initiative update- PPTs from each agency with available products will be listed on the website as well as an easily viewable table. Next steps?

i. Action Item: NESDIS and USGS update/actions.

c. New business

1. Participant Roundtable Comments