

NOAA/NESDIS Data Access Request Form

NCCF DAS-OSS

October 2025

Purpose:

The purpose of this form is to give users the ability to apply for subscriptions to access operational data on the **NESDIS Common Cloud Framework Dissemination and Access Service-Operational Subscription Service (NCCF DAS-OSS)**. Completion of this form is required to initiate account creation and ensure appropriate access permissions are granted in accordance with NOAA data security and usage policies.

NESDIS Cloud Dissemination and Access Services includes a subscription service, reserved for those users with demonstrated operational need. This service allows near real-time access (within terms agreed upon with providers) for some more restricted data, allows modest tailoring options and approval for data push delivery. Non-near real-time users do not need to fill out this form as the data are publicly accessible through the Open Information Stewardship Service, NOAA's data archive and access system.

Instructions:

Users requesting near real-time satellite data or products are required to provide information below. Please submit fully completed and signed forms as PDFs. If you do not have the ability to electronically sign, you may print, sign and scan the completed document. Send your completed form via email to NESDIS.Data.Access@noaa.gov and annotate "Data Access Request" in the Subject line. Incomplete forms will delay the request process. Thank you for your cooperation.

Terms of Use:

NESDIS recognizes the need for full and open exchange of environmental satellite data and products, as allowed and governed by relevant laws, international agreements, national and organizational policies and the availability of resources. Distribution of NESDIS operational satellite data and products is provided via publicly available distribution services such as the open services available via the NESDIS Cloud Dissemination and Access service, Global Telecommunication System (GTS), NOAA satellite direct broadcast services, NOAA/NESDIS websites, the Comprehensive Large Array-Data Stewardship System (CLASS), NESDIS Data Centers, and NOAA Open Data Dissemination Program (NODD) collaborators. Access to NOAA/NESDIS operational satellite data distribution servers will be evaluated primarily based on the purpose of the request. OSPO only provides and receives unclassified data. Data support is provided on a best effort basis. This form is implemented in accordance with the NOAA/NESDIS policy for "Access and Distribution of Environmental Satellite Data and Products" (dated February 17, 2011). A copy of this policy can be provided upon request.

NOAA Privacy Act Information: See <https://www.noaa.gov/protecting-your-privacy>

Section 1 – Data Requestor Personnel & Organizational Information

1.1	Requestor Contact Information: Make sure to provide business information, not personal information subject to PIV (Personal Identity Verification) protections.	Name: Email: Phone Number: Physical Address:
1.2	Date of Request:	
1.3	Gov't Agency, Gov't Affiliation or Non-Gov't Organization Name (e.g., NOAA, DoD, other USG agencies, research, academia, international government, private sector, contractor. If "Other," "Research," "Academia," "Private Sector," or "Contractor," please specify the government entity supported by your receipt of the requested data.	Affiliation: ☐ NOAA ☐ DoD ☐ Research ☐ Academia ☐ Foreign Government/International Organization ☐ Private Sector ☐ Contractor ☐ Other Organization Name: Government Entity Supported (if applicable):
1.4	NOAA Program or Contract: Input the program or contract supported by this request (if applicable). For NOAA Users, please provide the name of the division or branch chief of the NOAA user.	
1.5	24x7 Contact Information: If the organization supports data receipt 24x7, provide information for the applicable support desk. If not 24x7, describe support provided in the "Note" line.	Name (or N/A if no 24/7 contact): Email: Phone Number: Note:

1.6	Requestor's Technical Points of Contact (TPOC): These individuals will support NESDIS to establish and maintain dataflow. Include separate contacts for network, system admin or content issues, if applicable (anything to help us find the appropriate help with onboarding or future anomaly support). You may note areas of expertise in the "Note" section.	<u>TPOC #1</u> Name: Email: Phone Number: Note:	<u>TPOC #2</u> Name: Email: Phone Number: Note:	<u>TPOC #3</u> Name: Email: Phone Number: Note:
1.7	Requestor's Information Technology (I.T.) System Security POC: This person should be available to be contacted 24x7 in case of an incident. For government systems, this must be the system ISSO.	<u>IT System Security POC</u> Name: Email: Phone Number:		
1.8	Responsible Official Information: Provide the POC information for the primary responsible official for the system to receive data. If a government organization, this person must be the System Owner (SO). For other organizations, the POC must be the legally responsible system owner/operator.	<u>Responsible Official Information</u> Name: Email: Phone Number: System ID (Government Systems):		

Section 2 – Request Information

2.1	Purpose of Request/Justification: Please provide detailed information on your need for operational near real time satellite data. (i.e. the application the requested data will be supporting or how it will be used)	
2.2	Is there an existing agreement (Memorandum of Understanding/Agreement, Letter of Agreement, Interconnection Security Agreement, etc.) between your organization and NESDIS that covers the provision of this data? Select “Yes” or “No” to indicate if such an agreement exists. Note that this does not apply for internal NESDIS access requests..	Yes or No:
	If Yes from above, Provide the following Document Reference Information:	Document Title: Document Date:
2.3	Is there an end date to your project requiring operational data? Y/N. If Yes, then indicate the date?	Yes or No: Date (if Yes):
2.4	Do you have an existing account or access to any of our distribution servers?	Yes or No:
	If so, provide server and user ID, if applicable:	Server: User ID:
2.6	Products/Data: Tell us the types of data or product you are interested in receiving. If you have a small number of products you want, you may provide specific product names, otherwise more general categories, such as “GOES Imagery” are acceptable.	

Section 3 – Connection Information

3.1	Please describe your connection path for your primary and backup servers if you plan to request a push (besides a push to an S3 bucket): Include known minimum bandwidth limitations and whether you are using the internet as any part of your data path.	Min Bandwidth: Using the Internet? Yes or No: Other path details:
3.2	Provide IP Address Information (External Users Only) that will connect with our system(s): External IP addresses only. For Cloud to Cloud transfers, include cloud service provider/region. Push consumers may give the DNS/hostname if their system does not have a static IP address.	External Server IP addresses, if applicable: (Do not list internal IP numbers) Cloud service provider/region, if applicable: Do you plan to be cloud ready in the future? If so, provide an estimated date:
3.3	Do you want to receive data via pull or push? Groups can get pull access via HTTPS to NCCF open data without applying for the subscription service (this form). Push access using S3 cloud to cloud service is the preferred push. If you wish to receive data via a push, provide justification here. See note in rules of behavior. Lack of 24x7 contact listed in Section 1.6 may affect your approval, depending upon protocol and amount of data you request.	Push or Pull: Push justification:
3.4	For pull users, provide justification if you need more than the default number of pulls or default data retention. The default number of pulls of a single file is one and default data retention is one day. If requesting to be a push user, enter N/A.	Default OK? Yes or No (or N/A if push user) If No, enter justification:
3.5	Provide protocol: HTTPS (S3 Cloud to Cloud), HTTPS, SFTP, FTPS	Protocol:
3.6	System Security: Are the systems receiving data from NESDIS servers open to the public?	Yes or No:
3.7	Security Standard: Do you comply with a published security standard, such as NIST 800-53? If yes, please list the standard.	Yes or No: If yes, list the standard:

3.8	System Information: If coming from a US government system, provide system identification number (e.g. NOAA 5045), Low/Moderate/High, and the Authority to Operate (ATO) status and expiration date.	
3.9	Other Relevant Notes: Include any additional information about the system or connection relevant to this request.	

Rules of Behavior:

Your signature below represents your entity's acknowledgement of and commitment to abide by these terms.

The user will:

1. Only pull data and products that are necessary to support your mission/operations.
2. Follow the established means for secure data transfer established for the distribution system. Specific instructions will be provided by the administrator if your access request is accepted.
3. Only pull data once from our agreed server(s).
4. Check return codes for your transfers and ensure your scripts handle any errors.
5. Not share accounts with any third parties. User may provide data to others in user's organization.
6. Comply with the requirements of this form, requirements of any other forms requested by and returned to NESDIS, and with additional requests made by NESDIS.
7. Report any known or suspected breaches of security to ESPC.Operations@noaa.gov and NCCF_security@noaa.gov.
8. Abide by any license terms and conditions relevant to specific datasets, if applicable.
9. Understands that misuse or violation of any of these Rules of Behavior may result in termination of access privileges.

The user acknowledges that:

1. Acceptance of a user's data access request does not constitute an agreement between the user and NESDIS, nor does it represent a legal obligation or a commitment on the part of NESDIS to provide the requested data.
2. Data distribution through OSPO/ESPC distribution systems is not a guaranteed service and is provided on a best efforts basis, subject to the availability of appropriated funds and technical resources. NESDIS retains the right to cease or limit, temporarily or permanently, data normally provided to the user via the NCCF system per an approved data access request without advance notice and for any reason.
3. ESPC reserves the right to verify the identity and affiliation of the requestor and that only authorized data is pulled.
4. If you are a Push user and we are unable to reach a POC following a Push failure, we may relegate you to Pull Status if push failures are impacting system performance.
6. Misuse of any NESDIS system or data or products provided therefrom, or violation of any of these Terms of Use may result in immediate termination of access privileges.

This form shall be signed by the person named in Section 1.9.

Follow the instructions below for signing a PDF with a CAC or PIV card. An optional method to sign is to print, sign, scan, save and return.

I have read the above Terms of Use and Rules of Behavior and agree to abide by these rules:

Signed: _____ Date: _____

Instructions to digitally sign a PDF

To digitally sign your request, you will need a computer capable of reading a smart card (CAC or PIV).

Insert the smart card in the card reader.

Open the PDF (you created from MS Word) in Acrobat Reader.

Select “Tools” from the menu bar.

Select “Certificates” from the Tools page.

Select “Digitally Sign” from the Certificates menu. A window will pop up, with instructions to use your mouse to create a box on the document where you wish the signature to appear.

Click “OK” on the pop up. Create the signature box in the space between “Signed:” and “Date:” above.

A window will appear with your signature information from your smart card. Check the box that says, “Lock Document?” and click “Sign” on the window.

You will be prompted to save the PDF.

Save it, appending the word “signed” to the filename, i.e. OPSODataAccessForm-April2025-STAR signed.pdf

Your signature will appear on the document and a window will pop up asking you for the PIN for your smart card. Enter the PIN and click OK. Close the document.

Submit via email as noted on Page 1.